

**Wayne Preparatory Academy
Board of Directors Meeting
Tuesday, April 11, 2017
WPA Cottage C**

At 5:15 p.m. on Tuesday, April 11, 2017, the WPA Board of Directors met for a regularly scheduled meeting. In attendance were Board members Sharon Thompson, Michael Woodard and John Ankeney. Amanda Wells was unavailable due to job responsibilities. Glenn Barfield, WPA's attorney was also present. Also in attendance were WPA staff members Dr. Todd Forgette, Amanda Maple, Sonja Thomas, and Anais Tatum. Visitors in attendance were Ken Benton, Marilyn Benton and Will Faircloth.

Welcome and Call to Order was made by Sharon Thompson, Chairman.

Notification of Conflicts of Interest – Mrs. Thompson asked if any Board members had any conflicts of interest that would prevent them from conducting school business. All replied they had no conflicts. Mrs. Thompson noted that a quorum was present to conduct business.

Celebrations

A. WPA Marathon Kids – At the Great Goldsboro Road Race 2017 5k run, the WPA Boys Team won first place and the WPA girls placed second. Congratulations to all! Special thanks to Mrs. Court, Mr. Wright and Mrs. Tripp was made by the Board on a job well done.

b. Open House – The WPA Delegate Leadership Team hosted several families on Saturday during Open House. The team gave school tours to the families and potential scholars. In addition Mr. Ankeney met the teachers and families on behalf of the Board.

Presentation by John Hackney Insurance – Will Faircloth provided details on the types of insurance his company could provide to meet WPA requirements.

DIRECTOR REPORTS

Finance Report

a. WPA

1. Dr. Forgette presented the school financial report. Mrs. Thompson and Mr. Woodard had questions on specific budget items. Dr. Forgette explained these items, which satisfied the Board. Expenditures and expenses are in good order, and provide sufficient operating funds.

2. Enrollment and Application Update – Dr. Forgette gave the Board an update on the applications which have been submitted and the number of slots opened per grade level.

b. Ready Groups - Dr. Forgette presented the Ready Group's budget for the Board to review. He also reported on the current BASLP numbers and MEP enrollment for Session IV. The Board also requested a report on the unpaid balances from the previous sessions and BASLP. Summer Program – A program survey to parents has been sent out, with 65 families expressing interest in attending. A total of 80 spots are available.

c. Fundraising - Dr. Forgette presented the Board the Fundraising account balances.

d. Impact Funding – Mrs. Thompson asked Dr. Forgette the status of Federal Impact Funds. He replied that all relevant forms had been received by the Federal program office and we were waiting for the funds to be allocated.

FY2017 Federal Fiscal Monitoring Report – Dr. Forgette presented the report for Board review. There were two areas that needed to be addressed by the Board to DPI. The due date is May 4, 2017.

Club Logo Approval – The Yearbook Club asked for approval of a club t-shirt. The Board approved the shirt but stated that the original logo that was first used at WPA needed to be on the shirts as well as any other items that are printed. John Ankeney made a motion to approve the Yearbook Club logo with the original WPA logo also. The original WPA logo is to be used in all WPA marketing. The motion was seconded by Sharon Thompson and passed unanimously.

BOARD GENERAL AGENDA & OFFICER REPORTS

A. Treasurer’s Report – Dr. Forgette gave this report earlier in the meeting.

B. Old Business

2017-18 School Calendar – Dr. Forgette presented the calendar for the Board to review.

Ready Groups Early Learning Center at WPA – Dr. Forgette submitted the WPA Application for a Pre-School License to the Board for review. Mr. Barfield and the Board made additions and corrections to the application. Dr. Forgette was instructed to forward the application for approval.

Marketing and Advertisement – The school will advertise in the News Argus newspaper, Seymour Johnson AFB publications, social media sites, and on the local radio. Leaflets and handouts will be given out to attendees at public celebrations such as the Mt. Olive Pickle Festival, Wings Over Wayne and any other events the school will attend and set up a booth. The Board discussed the logos currently being used and noted that the initial logo was developed to make WPA distinctive in the community. Dr. Forgette was instructed by the Board to use the original logo in all marketing including print and online as previously stated in a motion.

G. New Business

A. Location of the 5th grade for 2017-2018 - Mr. Woodard made a motion to have the 5th grade students remain at the main campus for the next school year. The motion was seconded by Mr. Ankeney and passed unanimously. The site for the 6th and 7th grades is still in negotiations at this time.

B. 611 Grant Public Notification – Mrs. Thompson will add the public notification for the 611 grant to the current News Argus marketing plan.

C. Mulch - Dr. Forgette provided information on three bidders for the mulch contract. The recommendation was to use Little Lawn. John Ankeney made a motion to approve Little Lawn’s contract pending review by Mr. Barfield. Mr. Woodard seconded the motion which passed unanimously.

D. Approval of Minutes – Mr. Woodard made a motion to approve the March 28, 2017 Open and Closed session minutes. Mr. Ankeney seconded the motion which passed unanimously.

Motion to Go Into Closed Session at 7 p.m.

John Ankeney made a motion was made to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters. The motion was seconded by Michael Woodard and passed unanimously.

In Closed Session

Open Session at 9:30 p.m.

John Ankeney made a motion to go out of Closed Session and into Open Session. The motion was seconded by Michael Woodard and passed unanimously.

Adjournment at 9:31 p.m.

With no other business to discuss, John Ankeney made a motion to adjourn. The motion seconded by Michael Woodard and passed unanimously.

The next Board meeting scheduled for Tuesday, April 25, 2017 at WPA.

John D. Ankeney, WPA Secretary