

**Wayne Preparatory Academy  
Board of Directors Meeting  
Tuesday, February 14, 2017 at 5:15 p.m.**

On Tuesday, February 14, 2017, the Wayne Preparatory Academy Board of Directors met for a scheduled Board meeting. In attendance were Board members Sharon Thompson, Amanda Wells, Michael Woodard and John Ankeney. WPA Staff attending were Dr. Todd Forgette, Sonja Thomas, Amanda Maple, and Anais Tatum. Also WPA parent, David Kerr, and Ron Thompson.

**Welcome and Call to Order** was made by Sharon Thompson, WPA Chairman.

**Notification of Conflicts of Interest** – Mrs. Thompson asked the Board members if they had any conflicts of interest that would prevent them from conducting the school’s business. All Board members replied they had no conflicts on interests.

**DIRECTOR REPORTS**

**A. Finance Reports**

1. The 2<sup>nd</sup> Quarter Financial Report was submitted to Education Fund & Vertex
2. WPA Reports
  - a. Revenue vs Expenditure – Dr. Forgette provided the monthly finance report by Acadia
  - b. An enrollment update report was given by Dr. Forgette
3. Ready Groups
  - a. Revenues vs Expenditures – Dr. Forgette provided a report on the finances of the Ready Groups Programs
  - b. Enrollment Update – Dr. Forgette provided a report on the enrollment numbers for the Monday Enrichment and After School Programs.
4. Fundraising Report – Dr. Forgette reported on the latest fundraising efforts and account balance. Diane Uzzell is still working with Bianca Guzman to prepare the monthly reports requested by the Board. Dr. Forgette will inform Mrs. Thompson and Mrs. Wells of the next meeting with Mrs. Uzzell to ensure the requested reports are being prepared.
5. Request from Dr. Forgette to approve FY16-17 Budget update - The Board had some questions on several budget items. Mrs. Thompson asked that the Board to table approval until the next meeting, once the Board had a chance to review these items. John Ankeney made a motion to table approval of the requested update until the next Board meeting. The motion was seconded by Amanda Wells and passed unanimously.

**B. Operations**

1. FY 2017-2018 Facilities Plan Draft – this item was tabled until a later date
2. Request to participate in the Duke Energy Wise Business Program - Dr. Forgette presented the Board with an energy savings plan proposed by Duke Energy. Remotely controlled thermostats will be installed in each classroom to regulate energy use at certain times of the day by Duke Energy. Michael Woodard made a motion to participate in Duke Energy’s Energy Wise Business Program for the summer option which includes May to September. The motion was seconded by John Ankeney and passed unanimously.

3. Roof Repairs – Dr. Forgette presented a proposal for roof inspections.  
Mrs. Thompson and the Board advised Dr. Forgette to send the contract to Glenn Barfield, WPA’s attorney, for review.  
The item was tabled for a vote until the contract is reviewed.
3. HR (Human Resources) – To be discussed in Closed Session

## **BOARD GENERAL AGENDA & OFFICER REPORTS**

### **A. Treasurer’s Report**

### **B. Old Business**

1. The School’s mediation with Banyan was not successful. A March court date is currently planned but Glenn Barfield will be asking for a continuance in order to obtain further information/discovery from Banyan.
2. Mrs. Thompson asked for a motion to approve the minutes. John Ankeney made a motion to approve Open and Closed minutes for December 13, 2016; January 24, 2017; and February 2, 2017. The motion was seconded by Michael Woodard and passed unanimously.

### **C. New Business**

- a. Mrs. Thompson announced that the Board will plan a working planning session to review WPA policies and procedures. Suggested dates are March 10<sup>th</sup> & 11<sup>th</sup> or March 17<sup>th</sup> and 18<sup>th</sup>. Board members were asked to check their schedules for availability.

**D. Community Affairs Report** – Michael Woodard advised that the WPA Spring Fling is scheduled for May 6, 2017.

**Motion to go into Closed Session** – Michael Woodard made a motion to go into to Closed Session to discuss matters that are privileged and confidential under state or federal law and to discuss school personnel matters. The motion was seconded by John Ankeney and passed unanimously.

## **CLOSED SESSION**

**Motion to return to Open Session** - Amanda Wells made a motion to come out of Closed Session and into Open Session. It was seconded by Michael Woodard and passed unanimously.

## **OPEN SESSION**

John Ankeney made a motion to approve the staff recommendation made by Dr. Forgette in the Closed Session. Michael Woodard seconded the motion which passed unanimously.

## **ADJOURNMENT**

With no other items to discuss, Michael Woodard made a motion to adjourn. The motion was seconded by Amanda Wells and passed unanimously.

The next Board meeting is scheduled for Tuesday, February 28, 2017 at 5:15 p.m.

John D. Ankeney, WPA Secretary