

**Wayne Preparatory Academy  
Board of Directors Meeting  
February 23, 2016 at WPA Cottage C**

At 5:00 p.m. on Tuesday, February 23, 2016, the Wayne Preparatory Academy Board of Directors met at WPA Cottage C for a Board meeting. In attendance were Board members Sharon Thompson, L.J. Stanley, Michael Woodard and John Ankeney. Amanda Wells was unavailable. Dr. Forgette, WPA Director, also attended.

**Call to Order and Welcome** Sharon Thompson, WPA Board Chairman, called the meeting to order and welcomed everyone.

**Motion to Approve Agenda as Business Order of the Day** A motion to approve the agenda as business order of the day was made by John Ankeney and seconded by Michael Woodard. The motion passed unanimously.

**Motion to Approve Minutes** A motion to approve the Open and Closed Minutes from February 6, 2016 was made by L.J. Stanley and seconded by John Ankeney. The motion passed unanimously.

**Reports**

**A. Financial Services**

Dr. Forgette presented the Board with an updated current budget through June 2016.

**B. Curriculum, Instruction, Assessment and Accountability**

I. Dr. Forgette advised that Mrs. Preskitt, Coach Kelly and Dr. Forgette had completed 25 individual coaching visits.

The Academic Committee had also met and reviewed the SIP and discussed test scores. Progress Reports have been redesigned and will be going out this week. The report Cards are also being redesigned.

II. Make-up Instructional Hours – L. J. Stanley made a motion to accept the recommended make up days and hours – Wednesday March 26, Wednesday April 13, Wednesday May 11, and if needed the last three Mondays of the school year will be extended to full days instead of dismissing at 1 p.m. The motion was seconded by John Ankeney and passed unanimously.

**C. Operations**

I. Lottery Update – Dr. Forgette shared that the school has already reached the number of applications at the same time as last year for the school lottery for the 2016-2017. Scheduled coffee chats with interested parents have been successful with good results from the chats. Two Open Houses are also being offered on the first and third Saturday in March.

II. Safe and Secure Environment

a. Josh Preskitt, Facilities Manager, arranged for OSHA to visit and inspect the school property. There were only six minor items found that needed correction. As of today, four of those have been completed. Overall the inspector was impressed with the school's safety programs

- b. Updated Pick Up and Drop off Protocol – Mr. Preskitt issued a new protocol for pick up and drop off. This has been posted on the WPA website for reference for parents.
- c. Consideration of Wednesday weather – Due to the threat of dangerous high winds and the fact that WPA’s campus consists of modular learning cottages, Dr. Forgette recommended that we close the school for the day. L. J. Stanley made a motion to close the school all day on Wednesday, February 24 with the make-up day on March 25. The motion was seconded by John Ankeney and passed unanimously.
- d. WPA Ready Groups
  - i. The Ready Groups Before & After School program has assisted those families with students who attend Small World by allowing them to participate in the Ready Groups this program this week after the tragic accident at Meadow Lane School.  
Dr. Forgette also noted that WPA raised \$500 to help with expenses of the Kincaid family.
  - ii. A parent had called Mrs. Thompson regarding refunds for Ready Groups Monday Enrichment Classes and Before & After School Programs. The policy was discussed at length by the Board including making exceptions for certain circumstances. A motion was made by Michael Woodard to not offer refunds for the Ready Groups programs and was seconded by L. J. Stanley. The motion passed unanimously.

### **Regular Agenda**

- A.** Treasurer’s Report – Discussed during the Budget Update
- B.** Old Business - Mrs. Thompson met with a representative from Markham, Mitchell and Stroud that will be handling the needed services for WPA.
- C.** New Business - None

### **Adjournment**

With no further business, John Ankeney made a motion to adjourn. The motion was seconded by Michael Woodard and passed unanimously.

The next meeting scheduled is Tuesday, March 8, at 5:00 p.m. at WPA.

John D. Ankeney, WPA Secretary