

**Wayne Preparatory Academy
Board of Directors Meeting
January 26, 2016, Cottage C
Open Session**

At 5:00 p.m. on Tuesday, January 26, 2016 the Wayne Preparatory Academy Board of Directors held a General Board meeting. In attendance were Board members Sharon Thompson, L. J. Stanley, Amanda Wells, Michael Woodard and John Ankeney. Also in attendance were Dr. Todd Forgette, WPA Director, Melodie Blackmon, WPA Academic Director, WPA teacher Sonja Summerville, and parent Daniel Brock.

Call to Order and Welcome were made by Sharon Thompson.

Approve Agenda as Business of the Order of the day A motion to approve the Agenda as Business Order of the Day was made by John Ankeney and seconded by Amanda Wells. The motion passed unanimously.

Motion to approve Open and Closed Minutes for January 12, 2016 A motion to approve the Open and Closed Minutes from January 12, 2016 was made by Michael Woodard and seconded by Amanda Wells. The motion passed unanimously.

Closed Session – Will be held when the attorney is present.

Board Committee Reports

A. Community Relations Committee

- i. The next committee meeting is scheduled for February 2nd at 6:30 p.m. at WPA.
- ii. Pancake Fundraiser is scheduled for Saturday, February 6th at Hwy 55 Burger, Fries, & Shakes. Dr. Forgette was asked to send out reminders via Class Dojo, Drive Line, General's Report, Facebook and text alert to the parents to turn in the money and/or tickets so an accurate count can be given to the vendor.
- iii. Valentine's Candy Grams Fundraiser – Candy Grams forms and money are to be turned in by February 8th. They will be delivered to the classrooms on Friday, February 12th.
- iv. Teacher- Parent Conferences are scheduled for Monday, February 15th.
- v. Book Donation Project – Two third grade students made a presentation to Dr. Forgette to start a book donation drive to collect books to give to the children who are in the local hospital. They were asked to check with the hospital to see if they already have a library and to also think of other organizations that could benefit from the drive. It was also suggested that they consider having books first donated to the school for classroom libraries.

B. Academic Committee

- i. The next meeting is scheduled for February 18th. The committee is comprised of parents, staff, administration and board members.
- ii. The School Improvement Plan (SIP) will be reviewed by the committee and recommendations and ideas will then be submitted to the Dr. Forgette for review before being submitted to the Board for approval.
- iii. Winter Testing - Dr. Forgette shared with the Board that Reading and Math testing progress is good. The winter scores will be reviewed with the committee and discussion regarding the best way to get the results to the parents will be had. A report will be given to the Board at the February meeting.
- iv. Growth Report – The Academic committee will also review the growth report in conjunction with the standards set in the SIP.

Motion to go into Closed Session

L. J. Stanley made a motion that Wayne Preparatory Academy Charter School, Inc. go into Closed Session to consult with an attorney in order to preserve the attorney-client privilege between the attorney and Wayne Preparatory Academy; the matter involves a pending lawsuit. John Ankeney seconded the motion which passed unanimously.

Open Session

Amanda Wells made a motion to come out of Closed Session and return to Open session. Michael Woodard seconded the motion and it passed unanimously.

Reports

A. Financial Services Reports

- i. Dr. Forgette advised the Board that he is preparing for the February disbursement from the state. He will share more during the Strategic Planning Session.
- ii. Budget Update – Dr. Forgette shared that WPA has not spent outside the allotted budgeted amounts for any category.
- iii. Acadia Meeting – Dr. Forgette and Sharon Thompson will meet with Arcadia discuss the budget status and preparation for the 2016-17 budget.

B. Curriculum, Instruction, Assessment & Accountability

- i. Report cards were distributed January 25th.
- ii. Lesson Progress – Dr. Forgette and Ms. Blackmon reported on the Lesson Progress for each grade level.
- iii. Mastery Test Report – The Mastery Test progress will be discussed with staff during PLC and adjustments will be made as needed.

C. Operations

- i. Facilities Update – No Loitering signs and OSHA signs have been posted on campus. Mr. Preskitt, Facilities Manager, has established a school Safety Committee.
- ii. Enrollment Update – WPA currently has 95% enrollment.
- iii. Motion to Approve Proposed Policies
 - a. Lottery Policy – The updated Lottery Application & Policy can be found on the WPA official website (wpanc.org).
 - B. Curriculum & Programs – Currently being revamped.
 - c. Grouping for Instruction – Currently being revamped.
 - d. Discipline – The new policy was presented to the Board for approval.
 - e. Student Behavior Categorization – The new policy was presented to the Board for approval.
 - f. Scholar Support and Intervention – The new policy was presented to the Board for approval.
 - g. Green Team – The new policy was presented to the Board for approval.

After Board discussions on the policies, John Ankeney made a motion to approve the recommended policy changes to the Lottery, Discipline, Student Behavior Categorization, Scholar Support and Intervention, and Green Team Policies as submitted. L. J. Stanley seconded the motion which passed unanimously.

D. WPA Ready Groups – Enrollment has remained steady in the Before and After School programs. There is an additional surge of students on Monday as the After School Program helps with the staff students while the teachers are in Professional Development. Session III has begun in the Monday Enrichment Program. There are three staff members that oversee the program with 19 volunteers. There have been no accidents or injuries reported for the last session.

Motion to go into Closed Session Article 33C Chapter 143

Amanda Wells made a motion to go into Closed Session to discuss school personnel matters in accordance with NC law public meeting laws. The motion was seconded by Michael Woodard and passed unanimously.

Open Session

John Ankeney made a motion to come out of Closed Session and return to Open session. Amanda Wells seconded the motion and it passed unanimously.

Motions from Closed Session

Per Dr. Forgette's recommendation, a motion was made by Amanda Wells and seconded by John Ankeney to hire Mrs. Christina Albritton as a 5th grade Science teacher as of December 1, 2015. The motion passed unanimously.

Per Dr. Forgette's recommendation, a motion was made by John Ankeney and seconded by Amanda Wells to accept Mrs. Whitney Dunn's resignation and to hire Mrs. Kristi Aycock to serve as an Instructional Support Staff member as a replacement for Kindergarten. The motion passed unanimously.

A motion was made by L. J. Stanley and seconded by Michael Woodard to approve the revised job description for the Academic Director to align with the School Strategic Reorganization Plan at WPA. The motion passed unanimously.

REGULAR AGENDA

A. Treasurer's Report – Dr. Forgette submitted the Treasurer's Report for approval. John Ankeney made a motion to accept the report. Michael Woodard seconded the motion which passed unanimously.

B. Old Business

i. The lawsuit filed by Banyan regarding the Public Records Information has been dropped.

C. New Business

i. Town Hall Meeting – A Town Hall meeting will be held on Tuesday, February 9, 2016 from 7 p.m. to 9 p.m. at the Goldsboro First Assembly of God on Hwy 70. Parents have encouraged to submit questions they would like answered regarding all areas of WPA.

ii. Ready Groups – tabled until the next meeting

iii. A letter of resignation was submitted by Mark Corbett, Board member. A motion was made by L. J. Stanley and seconded by John Ankeney to accept the resignation of Mark Corbett from the Board. The motion passed unanimously.

iv. A motion was made by Amanda Wells and seconded by Michael Woodard to have Mr. Preskitt obtain bids from at least three local CPA firms to handle filling of tax returns and such accounting items needed by the school. The motion passed unanimously.

The next Board meeting is a Strategic Planning Session on February 6th from 10 a.m. to 3 p.m. at WPA.

The first February Board meeting will be a Town Hall meeting at Goldsboro First Assembly Church of God on February 9th from 7 p.m. to 9 p.m.

With no further business, L. J. Stanley made a motion to adjourn. The motion was seconded by Michael Woodard and passed unanimously.

Adjournment was at 9:15 p.m.

John D. Ankeney, WPA Secretary