

**Wayne Preparatory Academy
Board of Directors Meeting
June 7, 2016, WPA Cottage A**

On Tuesday, June 7, 2016 at 5:07 p.m., the WPA Board of Directors met for a scheduled general meeting. In attendance were Board members Sharon Thompson, L. J. Stanley, Amanda Wells, Michael Woodard. John Ankeney was out of town. Also in attendance were Dr. Todd Forgette, WPA Director; Amy Preskitt, WPA Dean of Students; and parents Chris and Michelle Hall.

Call to Order and Welcome were made by Sharon Thompson.

Motion to Approve Agenda as Business Order of the Day was made by Michael Woodard and seconded by Amanda Wells. The motion passed unanimously.

Motion to Approve Open Session Minutes A motion to approve the May 24, 2016 minutes was made by L. J. Stanley and seconded by Michael Woodard. The motion passed unanimously.

II. COMMITTEE REPORTS - None

III. REPORTS

A. Finance

- i. May end of month budget vs actual

Dr. Forgette reviewed the budget vs actual for May 2016.

- ii. Budget for 2016-2017

Dr. Forgette presented the budget for 2016-17. The Board reviewed the information. Michael Woodard made a motion to approve the budget which was seconded by Amanda Wells. The motion passed unanimously.

- iii. Audit Update

Sharon Thompson updated the Board on the status of the audit. It has been submitted to the Local Government Commission for approval. The Commission has requested additional information which was supplied by the auditor. WPA is still awaiting final approval.

B. Academics

- i. NC EOG Preliminary Report – Mrs. Amy Preskitt

Mrs. Amy Preskitt, Dean of Academics, presented the preliminary report to the Board.

- ii. Summer Read to Achieve Program

This program will be held from July 11th to August 4th. Dr. Forgette reviewed the materials and expenses that will be needed for this program. Approximately 20 third grade students have been identified that will be required to attend and notification has been sent to the parents. There has been an increase in the amount allocated by the state for this program.

C. Operations

- 1. Facilities

Dr. Forgette presented the Board with a proposal for construction to be done on the current cottages for offices and classrooms. The Board wanted more information regarding this project. Michael Woodard made a motion to table this item until the next meeting. The motion was seconded by Amanda Wells and passed unanimously.

2. SIS

i. Update on Intent to Return Letters from Parents by Grade Level

As of today, the majority of the slots for the 2016-17 school year for returning students are full. There are a small number of students that will not be returning due to their families moving for new jobs or PCSing, students who were accepted at Wayne School of Engineering or other reasons.

Applications are still being accepted as there is a wait list for any spots that may become open during the year.

3. HR

i. Specific personnel matters to be discussed during Closed Session

4. Ready Groups

i. Strategic Planning through June

Dr. Forgette discussed with the Board his plans for reviewing and the Ready Groups Program and updating the policies for the program along with the 2016-2017 budget. A survey was given to parents during the Field Day events to determine class suggestions for the Monday Enrichment Program.

5. Sports Teams

i. Soccer

It was requested at the last meeting by the Leadership Team that a soccer field be added to the site for the 2016-17 school year so that WPA can participate in local soccer youth leagues and for WPA scholars to use during school. The proposed location of the field had to be presented to the project manager to determine if the site requested would not interfere with upcoming construction. The project manager has requested that a diagram with dimension and location be sent to him for review.

ii. The Board reminded the administration that any formation of teams associated with WPA needs to come before the Board for approval as some teams will require additional paperwork to be completed by the school's attorney for the organization.

IV. Closed Session – Article 33C Chapter 143

A motion was made by L. J. Stanley and seconded by Amanda Wells to go into Closed Session to discuss specific personnel issues. The motion passed unanimously.

V. Open Session

A motion to go out of Closed Session and into Open Session was made by Michael Woodard and seconded by L. J. Stanley. The motion passed unanimously.

A motion to approve the following staff members for hire by Dr. Forgette for the 2016-17 school year was made by Michael Woodard and seconded by Amanda Wells. The motion passed unanimously:

Beth Carr Bianca Guzman Nancy Henderson Josh Preskit Jennifer Price Marissa Alkerman
Amy Preskitt Anais Tatum Sonja Summerville Christina Albritton Amanda Maple
Crystal Capps Kimberly Court Crystal Robinson Kristi Aycock Katherine Freer
Lydia Mills Amber Walls Marcey Boyd Lisa Harris Katherine Hinnant Megan Ingalls
Stephanie Webber Anna Bass Cheryl Alba Dan Millard III Abby Millard Brenna Lingley
Jeff Sutton Joy Jacobs Rachel Harrison Jessica Murray Derrick Stevenson Laura Sullivan
Stephen Beckett Amanda Smith Ashley Blevins Diane James Nancy Truhan Jennifer Bickel

REGULAR AGENDA

a. Old Business

- i. Directors and Officers Insurance Quotes – Quotes for insurance are being obtained at this time with a deadline of June 11, 2016. Since the Board will not meet again until after this date, a motion was made by Amanda Wells and seconded by L. J. Stanley to allow Sharon Thompson to accept the best quote for the D & O insurance after review by Glenn Barfield, WPA’s legal counsel. The motion passed unanimously.

b. New Business

- i. An email was received from the OCS requesting that the Board review the minutes from February 6, March 8, and March 19, 2016. After discussing the OCS training materials regarding minutes for school boards, a motion was made by Michael Woodard that the minutes in question were found to be in compliance with OCS Board training materials and should remain as recorded. The motion was seconded by L. J. Stanley and passed unanimously.
- ii. Summer working hours
Dr. Forgette requested that the Summer working hours for staff be adjusted. A motion was made by Amanda Wells and seconded by Michael Woodard to permanently make the Summer working hours Monday through Thursday from 8 a.m. to 4 pm. The motion passed unanimously.
- iii. Summer working session for Policy Review and Updates
The Board will meet on the following dates and times for July:
General Board Meeting – Tuesday, July 5th at 5 p.m.
Board Training and Policy Review – Friday, July 15th at 5 p.m. and
Saturday, July 16th at 9 a.m.

Adjournment

With no further business, Michael Woodard made a motion to adjourn. The motion was seconded by L. J. Stanley and passed unanimously.

Sharon Thompson