

**Wayne Preparatory Academy
Board of Directors Meeting
May 10, 2016 at WPA Cottage A**

On Tuesday, May 10, 2016, at 5:00 p.m., the WPA Board of Directors met at WPA, Cottage A for a general Board meeting. In attendance were Board members Sharon Thompson, L. J. Stanley, Amanda Wells, Michael Woodard, and John Ankeney. Also, present was Dr. Todd Forgette, Managing Director, Josh Preskitt, WPA Facilities Manager and teacher Diane James. Glenn Barfield, WPA's legal counsel was present.

Call to Order and Welcome was made by Sharon Thompson

Motion to Approve Agenda as Business Order of the Day was made by John Ankeney and motion seconded by Amanda Wells. The motion passed unanimously.

Motion to Approve Minutes – Michael Woodard made a motion to approve the Open and Closed Session Minutes of April 26, 2016. The Motion was seconded by L. J. Stanley and passed unanimously.

Reports

A. Finance

- i. April 2016 End of Month Reporting
 1. Federal Programs – Funds received have been received through April 2016
 2. Budget Report Condensed – Dr. Forgette reported on the Budget vs Actual financial reports.
 3. March 31st Surplus and Cash - Dr. Forgette reported on the statement that was adjusted.
- ii. Acadia Northstar, LLC - John Ankeney made a motion to approve the three year renewal contract, pending review by WPA legal counsel. Amanda Wells seconded the motion which passed unanimously.
- iii. Identification of FY 2016 Auditor – Potter and Company conducted the audit for 2014-15. John Ankeney made a motion to retain Potter and Company to complete the 2015-16 audit and to hire Diane Uzzell with Nunn, Brashear and Uzzell, CPA as WPA's accountant. L. J. Stanley seconded the motion which passed unanimously.

B. Academics

- i. RAC Testing Plan has been submitted and approved. Proctors and test monitors are being selected and trained for this testing.
- ii. Read to Achieve Summer Reading Camp – Dr. Forgette presented the Board with the proposal for the RTA program for recognized 3rd graders.
- iii. Enrichment Summer Camp – Dr. Forgette presented the Board with the proposal for the Summer Enrichment Camp that will be for WPA students. Final plans are being completed before sending this out to the scholars to sign up.

C. Operations

i. Lottery Update

1. WPA is currently working on the second wave of applicants as positions are being filled. Families are still encouraged to apply and be added to the wait list as Intent to Return Letters are due within the next week for those scholars that are currently attending WPA.

ii. Facilities

1. Copier Contract – The Board had approved a contract with Triangle Business Systems upon review by WPA’s legal counsel. Mr. Glenn Barfield explained to the Board issues with the current contract and recommended that the Board not accept this contract. Mr. Josh Preskitt, Facilities Manager, was asked by the Board to obtain new quotes that would best fit WPA’s need and contract requirements.
2. Insurance Claim Update – The claim for the HVAC units that were stolen has been paid by the insurance company and the check was issued to Vertex, our landlord. Dr. Forgette will forward the check for signature to Vertex so that the replacement units can be purchased.
3. AC Service and Maintenance Contracts – Mr. Josh Preskitt submitted proposals for HVAC service contracts for review by the Board: New Hope, Jackson & Sons, and E. T. Ferrell. The contracts were reviewed by Mr. Glenn Barfield. Based on service and maintenance costs, the Board decided to select Jackson & Sons as its AC provider. L. J. Stanley made a motion to accept Jackson and Sons contract. John Ankeney seconded the motion which passed unanimously.

REGULAR AGENDA

A. Old Business

1. 2016-17 Planning Update – The Board discussed the topics for the upcoming Town Hall meeting to be held at the Goldsboro Firsts Assembly Church of God on Highway 70 East Bypass. The meeting is scheduled for 7 p.m. on Thursday, May 12, 2016.
2. Wells Fargo Account – This account has been closed the monies deposited into the main WPA bank account.
3. Audit Update – Potter and Company – A few items are still being reviewed by Potter and Company.

B. New Business

1. Town Hall notifications for the May 12 Town Hall meeting have been placed on the school website and in a memo sent out to the parents.

Closed Session

Michael Woodard made a motion to go into closed session in accordance with NC Law regarding Closed Session meeting, Article 33C, Paragraph 143. The matter involves the existing lawsuit between Banyan and Wayne Preparatory Academy to consult with Glenn Barfield, legal counsel, to preserve attorney-client privilege. Additionally, to discuss issues that relate to the location and growth of industries and to discuss personnel issues. Amanda Wells seconded the motion which passed unanimously.

Open Session

A motion to go out of Closed Session and into Open Session was made by John Ankeney and seconded by Michael Woodard. The motion passed unanimously.

Adjournment

With no other business to consider, Amanda Wells made a motion to adjourn. L. J. Stanley seconded the motion. The motion passed unanimously.

The next scheduled meeting is a Town Hall meeting on Thursday, May 12, 2016 at Goldsboro First Assembly of God.

The next Board meeting is scheduled for Tuesday, May 24th at 5 p.m. at WPA,

John D. Ankeney, WPA Secretary