

**Wayne Preparatory Academy
Board of Directors Meeting
May 24, 2016, WPA Cottage A**

On Tuesday, May 24, 2016, at 5:05 p.m., the WPA Board of Directors met for a scheduled general meeting. In attendance were Board members Sharon Thompson, L. J. Stanley, Amanda Wells, Michael Woodard and John Ankeney. Also in attendance was Dr. Todd Forgette, WPA Director.

Call to Order and Welcome were made by Sharon Thompson.

Motion to Approve Agenda as Business Order of the Day was made by John Ankeney and seconded by L. J. Stanley. The motion passed unanimously.

Motion to Approve Open and Closed Session Minutes A motion to approve the May 10, 2016 minutes was made by Amanda Wells and seconded by L. J. Stanley. The motion passed unanimously.

II. COMMITTEE REPORTS

Academic Committee

On May 11, 2016 the Academic Committee met. The committee discussed the upcoming testing schedule. Members will review the School Improvement Plan at the next meeting in conjunction with the EOC test results.

III. REPORTS

A. Finance

i. May Cash Flow

Dr. Forgette reviewed the expenditures and revenues for May 2016.

ii. 2016-17 Budget Review

Dr. Forgette presented the budget for 2016-17 for the Board to review. The Board will review the information for a vote next month.

B. Academics

i. EOG Testing

There was 100% attendance for testing for Reading. Math will be tested on Wednesday, and 5th grade Science testing on Thursday.

ii. Summer Read to Achieve Program

This program will be held from July 11th to August 4th.

C. Operations

1. 2016-17 School Calendar

Dr. Forgette presented a school calendar for the 2016-17 school year. Dr. Forgette shared that additional items would be added such as testing dates, etc. A motion to approve the calendar was made by L. J. Stanley and seconded by Michael Woodard. The motion passed unanimously.

2. Lottery Update

i. Enrollment & Lottery to Registration Update

As of today, the majority of the slots for the 2016-17 school year have been filled. Current parents have been sent an Intent to Return Forms. Applications are still being accepted as there is a wait list for any spots that may become open.

3. Facilities

i. Summer Planning Maintenance

a. – d. Josh Preskitt, WPA Facilities Manager has scheduled repairs on the deck, cottage classroom transition to handle the incoming 6th grade in addition to setting up the Pre-School cottage for Kindergarten classes.

ii. Soccer Field Plans – Dr. Forgette advised the Board that there is a plan to have a soccer field completed once school starts. Design and material type are being discussed.

iii. Copier Contract – After previous contracts were reviewed and rejected, other quotes are being obtained.

iv. HVAC Unit Replacement – The Pre-School cottage air conditioners have been replace.

REGULAR AGENDA

Old Business

- a. 2016-17 Planning Update – Sharon Thompson shared that plans are continuing for the new middle school building.
- b. Directors and Officers Insurance Quotes – Quotes for insurance are being obtained at this time. The policy renews June 2016.

New Business

- a. Lunch Delinquent Payments – Dr. Forgette reported that over half of the unpaid balances have been received. It is anticipated that payments will continue to come in over the next couple of weeks.
- b. Ready Group Delinquent Payments – Sharon Thompson advised that some parents are late with payments for the Before and After School Program and Monday Enrichment classes. The Board discussed several ideas to obtain these overdue payments. More research will be done before a decision is made regarding how to handle these accounts.

Adjournment

With no further business, John Ankeney made a motion to adjourn. The motion was seconded by L J. Stanley and passed unanimously.

The next Board meeting is scheduled on June 7, 2016 at 5:00 p.m. at the school.

John D. Ankeney, WPA Secretary