

**Wayne Preparatory Academy  
Board of Directors Meeting  
Wayne Preparatory Academy, Cottage C  
Tuesday, October 20, 2015**

On Tuesday, October 20, 2015, at 5:05 P.M., the Board of Directors of Wayne Preparatory Academy met for a scheduled Board meeting. In attendance were Board members Sharon Thompson, L.J. Stanley and Mark Corbett and John Ankeney. Also in attendance were Dr. Todd Forgette, WPA Director, Melodie Blackmon, Academic Director, Shaherah Batts, Business Director, Bianca Guzman, WPA Executive Assistant, and WPA Ready Groups Director, Christina Albritton. In addition, John Walston, WPA Lawyer, parents, Amanda Wells, Michael Woodward, Melissa Brock, David Kerr, and Michelle Hall.

**Call to order and Welcome** by Mrs. Sharon Thompson

**Motion to Approve Agenda as Business Order of the Day** was made by Mark Corbett and seconded by L.J. Stanley. No discussions and motion passed unanimously.

**Motion to Approve Last Board Minutes** – Mark Corbett made a motion to accept the September 29, 2015 Open and Closed Session minutes as presented earlier to the Board. The motion was seconded by John Ankeney. No changes or additions and the motion passed unanimously.

**Closed Session – Article 33C Chapter 143 #3**

John Ankeney made a motion to go into to Closed Session so that Jefferson Preparatory School Inc. doing business as Wayne Preparatory Academy go into closed session to consult with John Walston, an attorney employed by WPA in order to preserve the attorney-client privilege between the attorney and Wayne Preparatory Academy. The matter does not involve an existing lawsuit. The motion was seconded by L.J. Stanley and passed unanimously.

**Open Session**

**Reporting on motions to be carried out from Closed Session discussions**

Mrs. Thompson read aloud the resolution to terminate Banyan GW, LLC . Mrs. Thompson asked for a motion to adopt the resolution and terminate services Banyan GW, LLC according to the letter sent from the Office of Charter schools dated August 31, 2015. John Ankeney made a motion to terminate services with Banyan . The motion was seconded by L.J. Stanley. There was no further discussion. Mrs. Thompson, L. J. Stanley, and John Ankeney voted to approve the motion. Mark Corbett abstained from the vote. The motion carried.

A motion made by L. J. Stanley to terminate the employment of Shaherah Batts and Jeff Pack as they were both employees of Banyan. The motion seconded by Mrs. Thompson. There was no further discussion. Mrs. Thompson, L. J. Stanley, and John Ankeney voted for the motion. Mark Corbett abstained from the vote. The motion carried.

Mark Corbett made a motion to change the WPA Registered Agent from Robert Jackson to Sharon Thompson. L. J. Stanley seconded the motion which was passed unanimously.

A motion was made by Mark Corbett to change the address of the listed address for school from Robert Jackson's address to 600 Tommy's Road, Goldsboro NC 27530. The motion was seconded by John Ankeney and passed unanimously.

## **Board Committee Reports**

### **Community Relations Committee – Sharon Thompson**

The Community Relations Committee met to continue working on upcoming events. The Fall Festival is the next event which will be held October 30<sup>th</sup> and 31<sup>st</sup>. Spirit Week is scheduled for November including Chick-Fil-A Spirit Night and Scholastic Book Fair. The Christmas Program is scheduled for December 18<sup>th</sup>.

### **Student Services Committee – No Report**

### **Business Committee – No Report**

### **Academic Committee – Ms. Blackmon**

The Academic Committee is comprised of administration, staff, Board members and parents. The following are currently serving on this committee: Mrs. Henderson (kindergarten), Mrs. Capps (3<sup>rd</sup> grade), Mrs. Summerville (4<sup>th</sup> grade), Johnny Cox and Melissa and David Brock (parents), and Ms. Blackmon.

## **REPORTS – Dr. Forgette**

### **Financial Services**

1. Report on Revenues – 611 funds and Local funds have been received
2. Monthly Purchase Orders for Review – No pending purchase orders
3. Monthly Budgeted versus Actual – No report at this time
4. Forecasting October Expenses – No report at this time
5. Lunch Report – Report to be presented at next Board meeting

Dr. Forgette recommended paying Amplify \$10,000 and K B Consulting \$9,750 for services. Mark Corbett made a motion to approve these two payments. The motion was seconded by L. J. Stanley and passed unanimously.

### **Curriculum, Instruction, Assessment & Accountability**

2015-16 3<sup>rd</sup> Grade BOG Results – 28% of our 3<sup>rd</sup> grade students passed the BOG

November Report Preparation for the Board –Discussions and report will be presented to the Board at its next session.

**Human Resources** – Hiring approval and Intent to Hire contracts for additional staff members to be discussed in Closed Session.

### **Facilities and Management – Dr. Forgette**

#### **Safe and Secure Environment**

1. Maintenance Update – Bob Lockhart completed all the punch list items. The one-year warranty has expired and WPA is now responsible for the upkeep of the buildings.
2. Technology Update – 44 laptops have been purchased and prepared for distribution to WPA staff and teachers.

#### **Social Media Update**

The new website is now live and still being updated. There will be pages available for each teacher to communicate with their scholars. The url for the website is [wpanc.org](http://wpanc.org).

## **Managing Director Contract recommendations**

1. Acadia NorthStar, L.L.C.
2. Acadia Power School Consulting Contract
3. Waste Management Trash Removal Contract

Mark Corbett made a motion to accept these three contracts. The motion was seconded by L. J. Stanley. The motion passed unanimously.

## **External Development – Dr. Forgette**

WPA is working with the Wayne County YMCA to explore developing a spring soccer team. Mrs. Henderson (Kindergarten) and Mrs. Court (EC) applied for and received a Bright Ideas grant.

## **WPA Ready Group – Christina Albritton**

There are currently 31 students in WPA's Before School program and 70 students in After School program. Community Partnerships – Wayne Emergency Services, the 4-H Club, and Beehives of Wayne County presented their programs to students during a recent early dismissal day.

## **Regular Agenda**

### **Treasurers Report**

1. Period Report Covers – No Report yet provided by Banyan
2. Cash Balance at the beginning of the Period – Not yet provided by Banyan
3. Expenses paid during the period – No report provided by Banyan
4. Cash balance at the end of the period - No report provided by Banyan

### **Old Business**

1. WPA Governance Cautionary Status – Our association with Banyan GW, LLC. was terminated per today's vote. DPI will be informed by Sharon Thompson, Chairman, with a copy of the resolution.
2. Board Training – A Board training will be held on November 6<sup>TH</sup> and 7<sup>th</sup> at WPA.

### **New Business –**

Fire Ant Control – Dr. Forgette and Mrs. Thompson advised that our property has a Fire Ant problem. A vendor was contacted to access the problem. The entire property including the playfield and front of the school can be treated for \$750. There will be a one year guarantee of no fire ants once the property is treated. A motion was made by Mark Corbett to hire this individual and seconded by John Ankeney. The motion passed unanimously.

### **Closed Session – Article 33C Chapter 143 #5**

A motion to go into Closed session to discuss personnel issues was made by John Ankeney. The motion was seconded by L. J. Stanley. The motion passed unanimously.

### **Open Session**

Dr. Forgette recommended the following:

To hire Katherine Hinnant as a Kindergarten teacher and Lisa Muscott as a Ready Groups teacher

To change Bianca Guzman's job description to include Business/Financial items

Hiring a Facilities Manager and changing WPA's Custodian hours

Mark Corbett made a motion to accept these recommendations as stated. L. J. Stanley seconded the motion which passed unanimously.

The Board discussed changing our financial services from Wells Fargo to BB&T. The motion to make the change was made by John Ankeney and seconded by L. J. Stanley. The motion passed unanimously.

**Adjournment**

With no further discussions, John Ankeney made a motion to adjourn. The motion was seconded by Mark Corbett. The motion passed unanimously.

The next meeting is scheduled for November 6, 2015 which is a Board training meeting.

Adjournment was at 8:22 P.M.

John D. Ankeney, WPA Secretary