

Wayne Preparatory Academy  
Board of Directors Meeting  
Learning Cottage B  
January 10, 2018

At 5:15 P.M. on Wednesday, January 10, 2018, the Wayne Preparatory Board of Directors met for a regularly scheduled meeting. In attendance were Board members Sharon Thompson, Amanda Wells, Michael Woodard, John Ankeney, and Glenn Barfield, WPA's attorney. Also in attendance were John Twitty, WPA Director, Deans Sonja Thomas and Karen Stevens. Also 17 Staff and faculty members: Natalie Stinnett, Lydia Mills, Cathy Capps, Nancy Henderson, Megan Hesser, Laura Sullivan, Amanda Smith, Christina Albritton, Summer Lancaster, Kathey Mooring, Octavia Johnson, Linley Holman, Brenda Sullivan, Lisa Muscott, Sonja Jennette, and Nancy Truhan. Parents attending were Lou Rose, Chris and Tracy Drake, Rebecca Lancaster and Mary Woodard.

**I. OPENING**

- a. Welcome and Come to Order was made by Sharon Thompson
- b. Notification of Conflicts of Interest – John Ankeney read the Board's notification of conflicts of Interest statement as follows: Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter. All Board members replied they had no conflicts of interest.
- c. Motion to Approve the Agenda as Business Order of the Day was made by John Ankeney and seconded by Michael Woodard. The motion passed unanimously.

**II. ANNOUNCEMENT & RECOGNITION**

1. Sharon Thompson introduced Lou U. Rose to those present. Mrs. Rose shared her background and educational experience with those present. Mrs. Thompson asked for a motion to approve Mrs. Rose as a new Board member. John Ankeney made a motion to approve Mrs. Lou U. Rose as a WPA Board member. The motion was seconded by Amanda Wells and passed unanimously. Mrs. Rose then took joined the Board at the table.
2. Mrs. Thompson also announced that Michael Woodard had tendered his resignation from the Board due to an increase in his responsibilities with his business. Mrs. Thompson presented Mr. Woodard with a plaque thanking him for his service to WPA during his time on the Board. Mr. Woodard shared that he welcomed the opportunity to serve on the Board and wished WPA success in all future endeavors. Other Board members praised his services and thanked him for his dedication to WPA's administration, faculty, scholars and families.

John Ankeney made a motion to suspend the meeting for refreshments honoring Mr. Woodard's service at 5:20 p.m. Amanda Wells seconded the motion which passed unanimously.

**MEETING SUSPENDED FOR RECEPTION FOR MR. WOODARD**

## **MEETING RESUMED**

1. At 5:45 p.m. the Board continued meeting.

### **III. ACADEMICS**

- A. The next Academic Committee is scheduled by Mr. Twitty and a notice will be sent to the Board.
- B. Human Resources will be discussed in Closed Session.
- C. Upcoming Events
  1. Elementary Christmas Program Videos – Parents will be sent a form for a \$10.00 donation for each program CD. Michael Woodard made a motion to send home the Pre-Order forms on January 17<sup>th</sup> with a return date of January 23<sup>rd</sup> with a suggested donation of \$10 per copy. Amanda Wells seconded the motion which passed unanimously.
  2. The Middle School Dance is scheduled for January 26<sup>th</sup> from 7 to 10 p.m. at the Middle School.
  3. A Baseball Interest meeting will be held at the Middle School at 5 p.m. on January 30<sup>th</sup>.
  4. A Track and Field Interest meeting will be held at the Middle School at 5 p.m. on January 25<sup>th</sup>.
  5. Sports Physicals will be held at the Middle School from 1:30 to 4 p.m. on January 29<sup>th</sup>.
  6. The Middle School Awards Ceremony will be held at the Middle School at 10 a.m. on January 26<sup>th</sup>.
  7. The Community Relations meeting will be scheduled by Mrs. Wells and Mrs. Thompson.
  8. The Parent/Scholar Committee meeting is being planned and a letter to the parents will be sent home requesting participation from parents for each classroom.
  9. MClass & MAP Testing is scheduled for later this month.
  10. National School of Choice Week is scheduled for January 21<sup>st</sup> to 27<sup>th</sup>.
  11. The WPA Renewal Visit by the office of Charter School will be at the school on Wednesday, January 24<sup>th</sup>.
  12. Office of Charter Schools Renewal Self Study will be sent to Board members for review.
  13. Lottery Applications will take place from January 29<sup>th</sup> to April 13<sup>th</sup>. The lottery will take place at the Elementary School on April 19<sup>th</sup> at 6 p.m.
  14. Valentine Candy Grams – Mr. Twitty will ask for staff volunteers to organize the Candy Grams this year.

### **IV. OPERATIONS**

- A. Middle School Construction Update – Construction is proceeding as scheduled.
- B. Temporary Middle School HVAC Problems – The church's HVAC is failing and repairs are pending. A letter to the parents has been sent home from Mr. Twitty addressing the issues.
- C. A Marketing plan for the 2018-19 School Year is pending.
- D. Changes to the Middle School kitchen are being discussed. Mrs. Thompson will meet with the Project Manager within the next two weeks to discuss the changes.

### **V. FINANCE**

- A. Financial Update – Mrs. Stinnett and Mr. Twitty provided the latest school bank statements and Budget status. The Board will meet next week to discuss changes that need to be made to line items.
- B. Audit – The 2016-2017 audit has been reviewed by the Local Government Agency and there were no findings. The report is being sent to NC DPI for review.
- C. Mrs. Thompson reminded the Board and Mrs. Stinnett that it is time to start sending out Request for Proposals on all school contracts. These should be completed by the end of February.

- D. Generational Church (Middle School temporary location) has sent a letter requesting additional funds for the lease. This will be discussed by the Board in Closed Session.
- F. The BLINGO fundraiser will be discussed at the next Board meeting.

At 6:05 p.m. Michael Woodard made a motion to go into to Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters. Lou Rose seconded the motion which passed unanimously.

#### **VI. CLOSED SESSION**

At 6:45 p.m., Lou Rose made a motion to return to Open Session. John Ankeney seconded the motion which passed unanimously.

Mrs. Rose left the meeting for a prior commitment.

#### **V. OPEN SESSION**

##### **A. New Business**

1. Personnel Recommendations and Updates - John Ankeney made a motion to accept Mr. Twitty's staff recommendations and updates. Amanda Wells seconded the motion which passed unanimously.
2. Board Strategic Planning Meeting – Mrs. Thompson asked Board members to review their schedules for possible dates of the next Strategic Planning Session so that a date can be selected at the next meeting.

##### **B. Old Business – None**

#### **VIII. ADJOURNMENT**

At 7:15 p.m., with no other business or items to discuss, Amanda Wells made a motion to adjourn. John Ankeney seconded the motion which passed unanimously.

The next regularly scheduled Board meeting is Wednesday, January 24th at 5:15 p.m.

John D. Ankeney, WPA Secretary